



POLYFLOR™
TRAINING ACADEMY

FLOOR LAYING
TRAINING COURSES

FLOOR LAYING TRAINING COURSES

Whether you're an experienced floor layer or an apprentice, why not hone your installation skills with one of the comprehensive training courses from Polyflor, the UK's leading vinyl floor covering manufacturer.

Introduction to
LUXURY VINYL TILES

2 Day Training Course
£250 per person (excl VAT)

ADVANCED
LUXURY VINYL TILES

3 Day Training Course
£375 per person (excl VAT)

Introduction to
INTERLOCKING TILES

2 Day Training Course
£250 per person (excl VAT)

ADVANCED
CAP & COVE

3 Day Training Course
£375 per person (excl VAT)

Commercial
SHEET VINYL

4 Day Training Course
£500 per person (excl VAT)

All the courses are practical ones and dress should be suitable for laying floors. Car parking is provided on site. Please respect Polyflor site safety, including our total no smoking policy. Course dates are shown separately, please check availability by visiting www.polyflor.com or email trainingacademy@polyflor.com

The Training Academy

Based at Polyflor Head Office, Manchester, the floor laying courses take place in our purpose-built Training Academy where a range of everyday scenarios are integrated for a better learning experience. The Polyflor floor laying courses are fitting courses intended to develop and refresh previous skills.



The Instructor

All Polyflor installation courses are delivered by Anthony Sturgess who has extensive floor laying and technical experience, and has been in the trade for over 26 years. Anthony possesses teaching experience at an FE college, a teaching qualification, and has delivered training courses at Polyflor for many years. Anthony believes that learning should be enjoyable yet beneficial.



The Course Fees

The course fees include:

- All Materials & Tools for use during the course
- Lunch
- Polyflor Technical Manual
- Samples & Literature
- Polyflor Training Academy Certificate for successful completion of the courses



Introduction to LUXURY VINYL TILES

2 Day Training Course

£250 per person (excl VAT)

This 2-day course is perfect for beginners and those new to LVT. Gain the skills needed to lay luxury vinyl tiles with confidence and produce a great result every time. With a focus on scenarios where Polyflor wood & stone effect planks & tiles will be fitted, this course is predominantly practical with some theory work involved.



Key Aspects Included...

Subfloors - Their Construction & Types

- To include solid and suspended concrete and timber floors
- The problems associated with damp, including damp test methods and damp-proofing. Identifying existing subfloors and the correct preparation required prior to installing a floor finish
- Identifying existing subfloors and the correct preparation required prior to installing a floor finish

Product Knowledge

- Construction & performance criteria of the Luxury Vinyl Tile range
- Selecting the right product for the installation

Adhesives

- Types, suitability, choice, application and safety factors

Handling & Conditioning

- Correct handling and storage of Polyflor products
- Correct conditioning of materials
- Procedures for when underfloor heating is present

Fitting

- Correct setting out of LVT planks
- Installation of planks - Laid straight and diagonally
- Incorporation of basic border work

Tools

- Effective & safe use of the tools of the trade

Duration	2 Days
Price (excl VAT)	£250 pp
Level	BEGINNER
Location	Manchester, UK

*"Brilliant course,
great instructor,
pleased with the
amount of practical
work for us all to do"*

Damian Whiteside
DTW Flooring & Tiling

Book by email today!
trainingacademy@polyflor.com

ADVANCED LUXURY VINYL TILES

3 Day Training Course
£375 per person (excl VAT)

Suitable for experienced floor layers, this course builds on the Introduction to LVT course, providing in-depth knowledge on how Polyflor wood & stone effect planks & tiles are fitted, to create amazing results. It is predominantly practical with some theory work involved. Give yourself a creative edge and equip yourself with the skills for even the most complex jobs.



Key Aspects Included...

Subfloors - Their Construction & Types

- To include solid and suspended concrete and timber floors
- The problems associated with damp, including damp test methods and damp-proofing. Identifying existing subfloors and the correct preparation required prior to installing a floor finish
- Identifying existing subfloors and the correct preparation required prior to installing a floor finish

Product Knowledge

- Construction & performance criteria of the Luxury Vinyl Tile range
- Selecting the right product for the installation

Adhesives

- Types, suitability, choice, application and safety factors

Handling & Conditioning

- Correct handling & storage of Polyflor products
- Correct conditioning of materials
- Procedures for when underfloor heating is present

Fitting

- Setting out and installation of planks - Diagonally with a border
- Setting out and installation of herringbone
- Installation of Polyflor 'waterjet cut' logo
- Custom made designs/logos

Tools

- Effective & safe use of the tools of the trade

Duration	3 Days
Price (excl VAT)	£375 pp
Level	ADVANCED
Location	Manchester, UK

"Very informative course, learnt some new things, very worthwhile coming. I also discovered new tools to use in my daily work"

Stephen Parker
A.R Carpets & Flooring

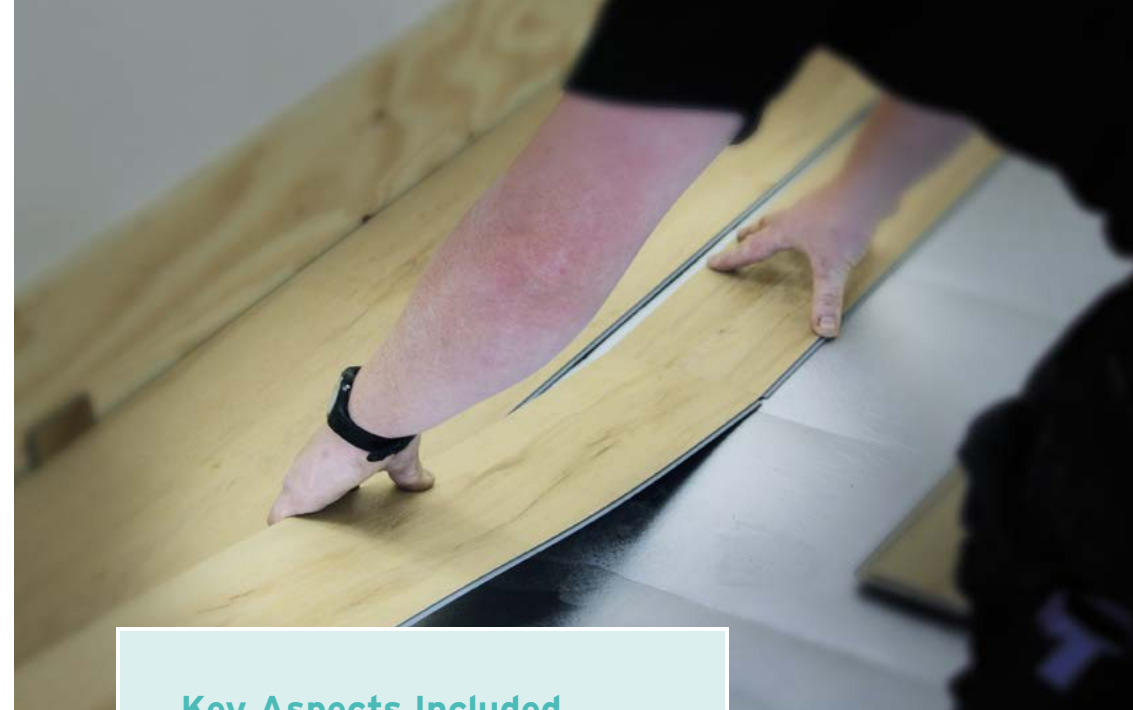
Book by email today!
trainingacademy@polyflor.com

Introduction to INTERLOCKING TILES

2 Day Training Course

£250 per person (excl VAT)

This 2-day course introduces adhesive-free LVT flooring and its installation methods, providing hints and tips to achieve the best result. It is predominantly practical with some theory included. This course is suitable for all individuals, but is ideal for retailers who use such products and want to upskill their installers.



Key Aspects Included...

Subfloors – Their Construction & Types

- To include solid and suspended concrete and timber floors
- The problems associated with damp, including damp-proofing
- Identifying existing subfloors and the correct preparation required prior to installing a floor finish

Product Knowledge

- Construction & performance criteria of the Polyflor interlocking tile product ranges
- Selecting the right product for the installation

Handling & Conditioning

- Correct handling and storage of Polyflor products
- Correct conditioning of materials
- Procedures for when underfloor heating is present

Fitting

- Correct setting out of interlocking tiles and planks
- Various installation methods of interlocking tiles and planks incorporating straight lay and herringbone patterns
- Correct engagement of 2G, 5G and 5Gi locking profiles
- Installation around protrusions such as pipes
- Finishing trims and transitional profiles

Tools

- Effective and safe use of tools of the trade

Duration	2 Days
Price (excl VAT)	£250 pp
Level	BEGINNER
Location	Manchester, UK

"Always helpful and shows alternative ways of doing things"

Lee Kirkham

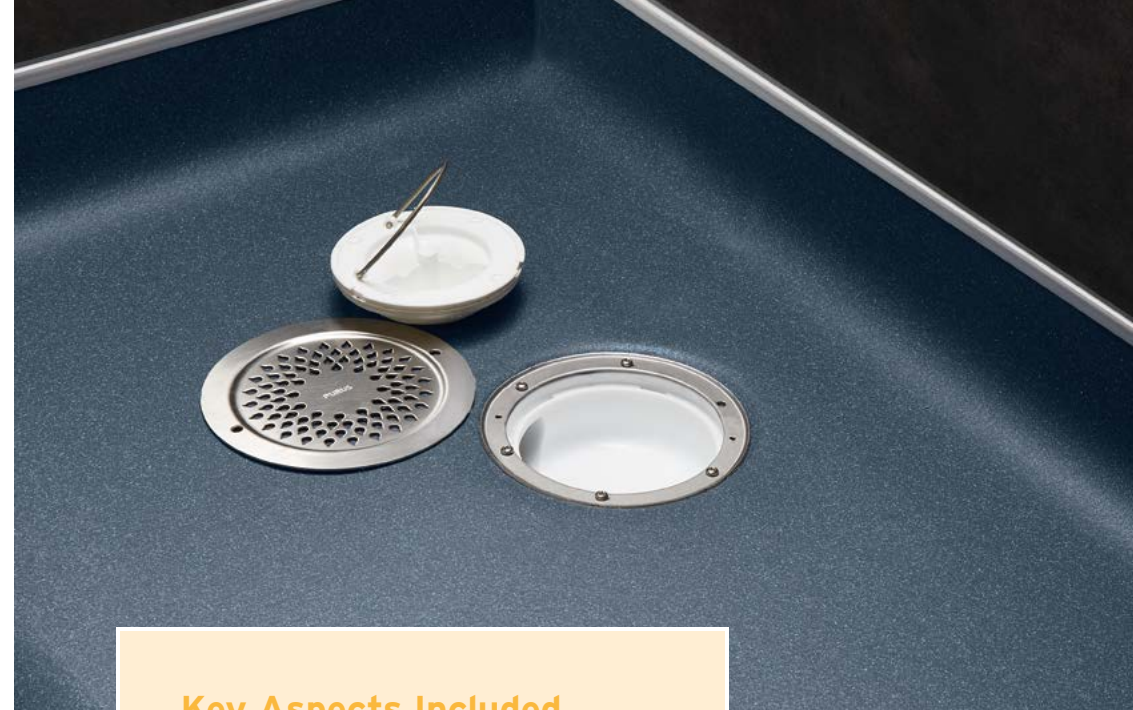
Mystique Flooring

Book by email today!
trainingacademy@polyflor.com

ADVANCED CAP & COVE

3 Day Training Course
£375 per person (excl VAT)

This 3-day advanced course is aimed at experienced flooring installers who want to focus on site forming and perfect their existing tool skills. With a small amount of theory and a big focus on practical work, this course teaches the advanced techniques necessary to achieve a high-quality finish.



Key Aspects Included...

Subfloors - Their Construction & Types

- To include solid and suspended concrete and timber floors
- The problems associated with damp, including damp-proofing
- Identifying existing subfloors and the correct preparation required prior to installing a floor finish

Adhesives

- Types, suitability, choice, application and safety factors

Fitting

- Installation of site formed safety sheet vinyl
- Installation of barefoot safety sheet vinyl
- Cutting and trimming of internal and external corners including the wrap around method
- Correct grooving and hot welding of Polysafe products

Accessory Work

- Installation of ejecta accessories
- Installation around gulley/drain
- Picture frame detailing
- Welding techniques

Tools

- Effective and safe use of tools of the trade

Duration	3 Days
Price (excl VAT)	£375 pp
Level	ADVANCED
Location	Manchester, UK

*"Really good course,
helped improve
my knowledge and
work"*

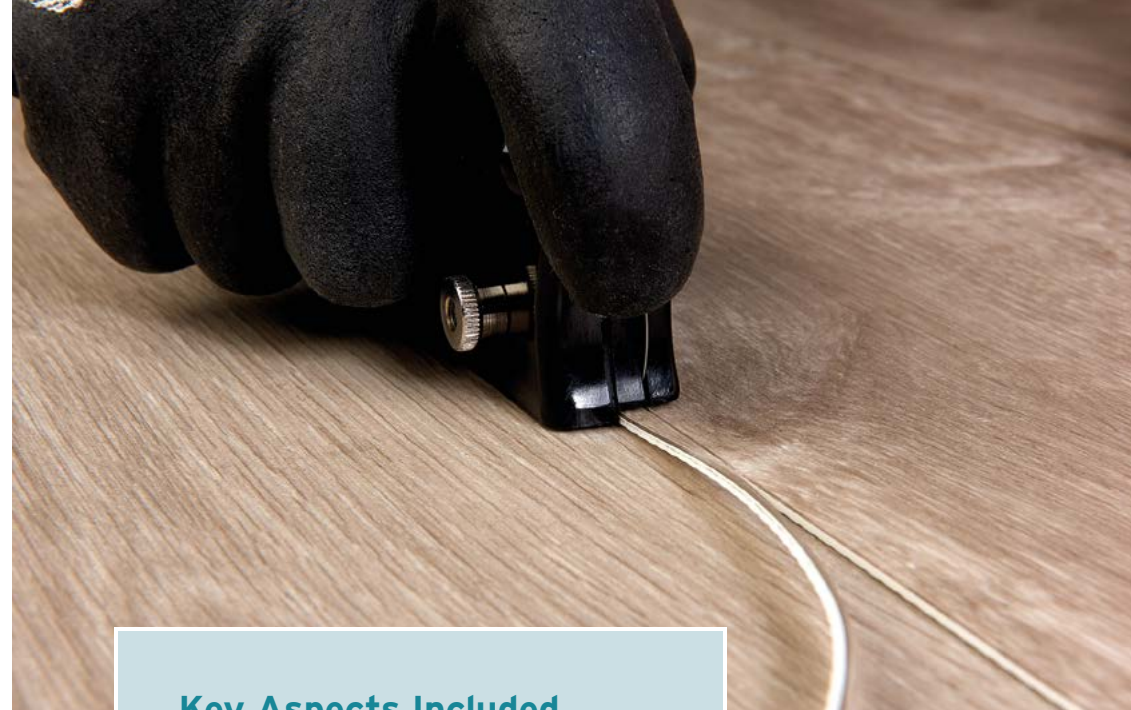
Sam Cross-Rudkin
Carpet Factory

Book by email today!
trainingacademy@polyflor.com

Commercial SHEET VINYL

4 Day Training Course
£500 per person (excl VAT)

Suitable for everyone, this 4-day sheet course allows you to develop your floor laying knowledge and skills, whether you are a complete beginner or an experienced professional wanting a refresh. Involving some theory, this predominantly practical course develops a greater understanding of the scenarios which will be faced when laying vinyl floor coverings.



Key Aspects Included...

Subfloors - Their Construction & Types

- To include solid and suspended concrete and timber floors
- The problems associated with damp, including damp-proofing
- Identifying existing subfloors and the correct preparation required prior to installing a floor finish

Adhesives

- Types, suitability, choice, application and safety factors

Fitting

- Installation of homogeneous, heterogeneous and safety sheet vinyl
- Correct installation methods using various techniques
- Preparation and cutting of seams
- Installation of site formed barefoot safety vinyl including internal and external vertical corners
- Effective grooving and hot welding of sheet vinyl
- Preparation and undertaking of cold weld seams

Accessory Work

- Installation of ejecta accessories
- Site form work
- Picture frame detailing
- Welding techniques

Tools

- Effective and safe use of tools of the trade

Duration	4 Days
Price (excl VAT)	£500 pp
Level	MIXED ABILITY
Location	Manchester, UK

*"Excellent course,
best by far.
Great trainer and
learnt a lot of tips"*

Scott Cyster
Sanctuary Housing

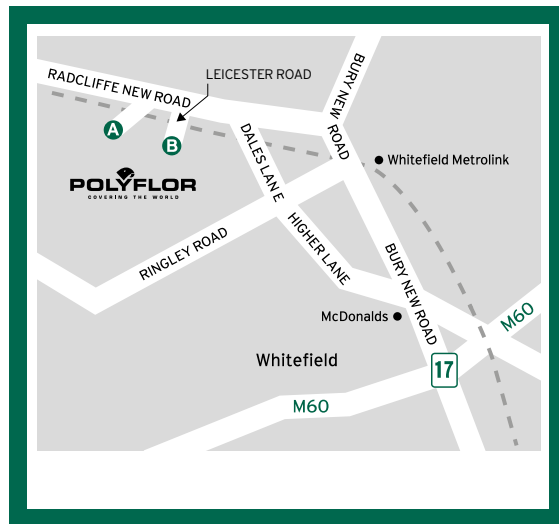
Book by email today!
trainingacademy@polyflor.com

Directions to Polyflor

- Leave M60 at Junction 17
- Follow A56 towards Bury/Radcliffe
- Stay in the left hand lane
- Bear left at McDonalds
- Follow the road round (Higher Lane) through two sets of traffic lights
- Keep straight ahead through the second set
- Proceeds to the end of the road (Dales Lane) and turn left at the mini-roundabout
- Leicester Road is the 4th turning on the left (there's a Dentist Practice on the corner)
- Turn down Leicester Road and go across the bridge and into the works car park

Beware of oncoming traffic at the works entrance. Please report to the security staff at Point B on the map who will contact your course instructor.

Sat Nav Code: **M45 7NG**



Booking

To book a course please contact trainingacademy@polyflor.com for course dates and registration forms. Early bookings are recommended to secure a place on the date and on the course of your choice. Course dates are published as a separate list, which can be found by visiting www.polyflor.com

Cancellation

Please give 14 days' notice if unable to attend the course to enable us to fairly allocate course places and avoid forfeiting your fee. Each booking includes a non-returnable admin fee of £50

Confirmation

Confirmation will be sent to you upon receipt of your registration form. If you do not receive this within seven days, please contact the Training Academy on **0161 767 1912**

Payment Methods

- Call and pay over the phone on **0161 767 1912**
- Bank transfer: Bank details provided on registration form
- Cheques made payable to Polyflor Ltd. Address:
FAO The Polyflor Training Academy, Polyflor Ltd. PO Box 3
Radcliffe New Road, Whitefield, Manchester, M45 7NR

Useful Information

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Whitefield Manchester M45 7NR

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www.polyflor.com

James Halstead[™]
FLOORING